BYLAWS
SAINT JO RIDING CLUB INC.

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Article I DEFINITION and PURPOSE

DEFINITIONS:

Club:	The Saint Jo Riding Club Inc.
Bylaws:	The code of rules adopted by the Saint Jo Riding Club, Inc., for the regulation and management of its affairs.
Member:	A person meeting the criteria detailed in Article III of these bylaws.
Fiscal Year:	January 1st at 12 AM until December 31 at 11:59:59 PM of the calendar.
Officers:	Members holding an elected position within the club.
Board of Directors:	The board currently consisting of the elected officers serving as President, Vice President, Secretary, Treasurer, Parade Marshall, Media Consultant and Rodeo Committee Chairman.
Cash Money:	United State of America currency.

PURPOSE:

The Saint Jo Riding Club shall exist for the purpose of helping to provide a safe and enjoyable community by providing a venue for horsemanship and fellowship. Through related activities, the Corporation shall also seek to preserve the rich history of the Saint Jo and Montague County area of Texas and engage in community projects for the benefit of the community. The Corporation shall be and is a non-profit corporation under the laws of the State of Texas. The service area of the Corporation is Montague County. Said organization is organized exclusively for charitable, religious, educational, and scientific purposes under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Article II MEETINGS

(A) The Saint Jo Riding Club Officers and Membership will, on the first (1st) Sunday of each calendar month, meet in an Open Meeting.

(B) The Saint Jo Riding Club Inc. is to notify its Officers, Members and the general public, of all meetings, Regular, Called or Emergency by the posting of Agenda of Business accordance to law of the State of Texas, for the Saint Jo Riding Club Inc.

REGULAR MEMBERSHIP MEETINGS

Members shall meet monthly unless the president determines more frequent meetings are in the best interest of the Corporation.

SPECIAL MEMBERSHIP MEETINGS

Special Membership Meetings may be called at any time by the President, by a majority of the Board of Directors, or on written request of three (3) members. Notice of Special Membership Meetings shall be given as provided for above in Article II(B), except that the notice shall contain the purpose for which the meeting is called.

Article III MEMBERSHIP

The Saint Jo Riding Club Inc. is comprised of individuals who become members by filling out a membership form requiring the name, address, and telephone number of the applicant. The applicant will pay an initial fee of $5.00 followed by annual dues of $1.00 at the beginning of each fiscal year. The applicant becomes a member upon the secretary's signature of the application form certifying that the Secretary believes the applicant to be eligible for membership. Upon the acceptance of individual into the Saint Jo Riding Club Inc. as a Member, that person will receive a copy of the Bylaws from the Club Secretary. An individual's membership may be rejected by written objection signed by at least Two (2) Active Members followed by a majority vote by the Club. The Club will consist of three (3) types of memberships: Active, Lifetime and Associate.

(A) Active Membership:

This is any individual who makes a written request, given to the Secretary of the Saint Jo Riding Club Inc., stating their desire to become an Active Member of the Saint Jo Riding Club Inc. and who has presented their dues to the club for the current year.

1. Must attend at least Four (4) club meetings in the past year, whether those be of the Twelve (12) regular monthly meetings during the fiscal year or of the called meetings.
2. Must be present at all workdays at the Saint Jo Rodeo Arena grounds.
3. Must be willing to accept appointment to or on a committee and help on a committee, if requested by the President of the Saint Jo Riding Club.
4. Must be willing to assist and help, at Club sponsored activity, at the Saint Jo Riding Club Rodeo Arena or other Saint Jo Riding Club Inc. functions that were voted for approval to sponsor such function.

5. With advance notice provided to the President or Secretary, the following exemptions may be accepted for missing Meetings, Work Days, and Committee Meetings:
    a. Employment
    b. Illness (yourself or family)
    c. No knowledge of Called Meetings
6. Failure to comply with the Rules and Regulations so passed by the Saint Jo Riding Club Inc. Membership, may result in the removal, of Member, Active Membership Status, by a majority vote of the other Active Members of the Saint Jo Riding Club Inc. At such meeting that a Members failure to honor such Rules and Regulations and results in the loss of Members, Active Membership, Status by reducing such Members, Membership status to an Associate Membership of and in the Saint Jo Riding Club Inc. Any Member removed from being Active Membership status, that member may not request or be reinstated to an Active Membership status for a period of Twelve (12) Months, from the date of that Members removal from Active Membership status.

(B) Lifetime Membership:

This is any individual, after being who has been an active member for five (5) years, AND who has obtained the age of Sixty-Five (65) years of age. No cost or fees will be imposed on them for membership. Lifetime members shall have the same attendance requirements to obtain active status for election and office-holding privileges.

(C) Associate Membership:

This is an individual that wishes to become a member of the Saint Jo Riding Club Inc. without the Rules and Regulation of Rights, Privilege, or Requirements of being active in the Saint to Riding Club Inc. by the paying a fiscal year membership fee of Five Dollars ($5.00). Membership fee must be paid in full before acceptance as a member. Membership will consist of the time from the date of acceptance to date of December 31, of that same year.

RIGHTS OF MEMBERS

Each member of the Corporation shall be entitled to one vote on each matter submitted by the Board of Directors to a vote at a Regular or Special Membership meeting, except to the extent that the voting rights are limited or denied by the Policy. No member shall be entitled to any dividend or any part of the income of the Corporation or to share in the distribution of the corporate assets upon dissolution. The Board of Directors has the discretion to decide which, if any, matters shall be submitted to the members for a vote, except that the following decisions will always be submitted to the membership for a vote: dissolution of the corporation, merger or consolidation with another corporation, sale of substantially all the corporations assets, and most amendments to the corporations certificate of formation.

HOW THE MEMBERSHIP CAN LEGALLY ACT

The membership may act only at a properly called meeting of the membership where a quorum is present. At such a meeting, a vote of a majority of the members in attendance shall be an act of the membership, except that a two-thirds majority of the members in attendance shall be required for the following: dissolution of the corporation, merger or consolidation with another corporation, sale of substantially all the corporations assets, and most amendments to the corporations certificate of formation. The attendance of those present members shall constitute a quorum for the conduct of business at either a Regular or Special Membership Meeting.

Article IV OFFICERS

The Corporation shall have a President, Vice President, Secretary and Treasurer. The Corporation may have, at the discretion of the Board of Directors, such other officers as may be appointed by the Directors. All officers shall serve one-year terms, with the exception of the President who shall serve a two-year term. The Corporation currently consists of the following elected Officers:

- President - one (1)
- Vice-President - one (1)
- Secretary - one (1)
- Treasurer - one (1)
- Parade Marshal - one (1)
- Media Consultant - one (1)
- Sweetheart or Beau - one (1)

(1) Duties of the President are:

A. To conduct all club meetings, regular or called, and at all board meetings by legal and proper procedure in accordance with Roberts Rules of Order. With the advice of the Board of Directors and in accordance with the requirements of these bylaws, the President will set the agenda for each meeting of the Membership.

B. To supervise and control the affairs of the Corporation including performing all duties pertaining to such office and such other duties as may be provided in these bylaws or as may be prescribed from time to time by the Board of Directors.

C. Be a part of all appointed Committees, serving as an ex-officio member of all standing committees, unless otherwise provided by the Board of Directors or these bylaws.

D. To offer assistance to any other elected official.

E. To vote on any motion brought before the club.

F. May appoint a committee and chairman whenever needed.

(2) Duties of the Vice-President are:

A. To act in place of the President in the event of the President's absence, inability, or refusal to act, including conducting any regular or called meeting when the President is not available. The Vice-President will exercise and discharge such other duties as may be required by the board.
B. To serve as the parliamentarian and interpret any ambiguities of the bylaws.
C. To work with all elected officials and committees when asked.
D. To perform the functions of the Secretary in the case of the absence or disability of the Secretary, or the Secretary's refusal or neglect to fulfill the duties of Secretary.

(3) Duties of the Secretary are:

A. To take and keep minutes (or ensure that someone takes minutes) of all regular and called meetings plus at all meetings of the committees and Board of Directors in accordance to the law of the State of Texas.
B. Keeping records of the names and addresses of the Directors and of the Membership.
C. To attest to and keep the bylaws and other legal records of the Corporation, or copies thereof.
D. To ensure that all records of the Corporation, minutes of all official meetings, books, reports, statements, certificates, and records of all votes are properly kept and filed and are made available for inspection by any member of the Board of Directors.
E. To keep attendance records of Membership in order to determine Active Membership status for Elections. The Secretary will set up procedures for any elections held by the Corporation. The Secretary shall keep a record of all votes cast in such elections.
F. To report all incoming and outgoing correspondence, and make copies when needed.
G. Seeing that all notices are duly given in accordance with these bylaws or as required by law.

(4) Duties of the Treasurer are:

A. Keep a record of membership, paid and type of membership.
B. To be accountable for all club funds. The Treasurer will have charge and custody of all funds of the Corporation and will oversee and supervise the financial business of the Corporation.
C. To pay all bills when made by authorized personnel and the approval of the Club.
D. To keep records of all financing records, books, and annual reports of the financial activities of the Corporation. The Treasurer will also keep records of all bank statements and records of all incoming and outgoing money, recording name, date, amount, and purpose. These record should and will be open to the public and the membership.
E. The Treasurer shall prepare a monthly report for the Board of Directors and will report the balance at regular monthly meetings, providing an accounting of all transactions and of the financial conditions of the Corporation.
F. The Treasurer's signature shall be the authorized signature for all checking, savings, and investment accounts of the Corporation unless the Treasurer, with the approval of the Board of Directors, designates another member of the Board of Directors or employee of the Corporation as the authorized signatory for a particular type of disbursement.

(5) Duties of the Parade Marshal are:

A. To organize and place riders in order when in a parade.
B. Select site for assembling Parade.
C. Assist in finding transportation for riders and horses when going out of town for Club functions.
D. To appoint person or persons to help in organizing parade.
E. Do not allow drinking when parading.
F. Check with other officers about awards and judges for parades.

(6) Duties of the Media Consultant are:

A. To inform local media of upcoming Club activities.
B. To be available to answer outside inquiries regarding Club events.

(7) Duties of the Sweetheart or Beau are:

A. Be a capable rider.
B. Dress in attractive Western clothes.
C. Attend Club meetings.
D. Ride in all parades the Club takes part in.
E. To assist on all Club sponsored activities as so requested.

Article V COMMITTEES

The Saint Jo Riding Club will include the following elected/appointed committees:

- Rodeo Committee - Five (7) Places (Elected)
- Parade Committee - Three (3) Places (Appointed)
- Donations Committee - Three (3) Places (Appointed)
- Queen Contest Committee - Four (4) Places (Appointed)
- Sponsorship & Program Committee – Three (3) Places (Appointed)
- Playday / Youth Rodeo Committee - Three (3) Places (Appointed)
- Chili Cook Off Committee - (2) Places (Appointed)

(1) Duties of the Rodeo Committee are:

A. To select a rodeo producer / stock contractor.
B. Set date of annual Rodeo.
C. To select outside help whenever needed for rodeo.
D. To make all necessary repairs on Arena, Fences, Lots, Pens, Grounds and any other.
E. Approve the list of events for the Rodeo.
F. Recommend amount of added money to be awarded.
G. Set gate fee for the public.
H. Arrange gatekeepers and personnel to sell and take tickets at arena including but not limited to the Annual Rodeo.
I. The committee is to give or refuse permission for the use of the arena, pens, lots and buildings for outside activities, and the Committee may set fees for such use by the majority of vote by the committee.
J. To meet one (1) hour prior to each general monthly meeting to conduct all matters of their duties.

K. The Rodeo Committee Elect, will meet within seven (7) days of the date of transference of duties, from the expiring Rodeo Committee to the newly elected Rodeo Committee, to elect amongst them a Committee Chairman, this person is to:
    a. Conduct all meetings, regular or called, of the Rodeo Committee and keep all records of such meetings.
    b. Present Report of Rodeo Committee activities and actions of the Rodeo Committee at each regular calendar monthly meeting.

(2) Duties of the Parade Committee are:
A. To set a date for the annual Rodeo Parade.
B. To coordinate with the City of Saint Jo in organizing the parade.
C. To send invitations to potential parade participants.
D. To put Riding Clubs, Posses, floats, and others in proper place orders in parade.

(3) Duties of Donations Committee are:
A. To make decisions regarding donations presented from the Club to other community organizations or to individuals.
B. To present proposals for said donations to the Membership for vote.
C. To see that the donations approved by the Club are delivered to the proper recipients.

(4) Duties of Queens Contest Committee are:
A. To set the rules for the annual Rodeo Queen Contest.
B. To find and secure judges for the Contest.
C. To assist in announcing the Contest winners and in presenting the awards at the Rodeo.

(5) Duties of Sponsorship & Program Committee are:
A. To solicit funding for the Annual Rodeo.
B. To report to the Treasurer all funds that are received.
C. To gather the information for all sponsors and advertisers for inclusion in the Rodeo Program and any other publication or signage.
D. To prepare or secure outside assistance in preparing and printing the Rodeo Program.

(6) Duties of Playday / Youth Rodeo Committee are:
A. To schedule events with the purpose of supporting the development of skills and character in the youth involved with the Saint Jo Riding Club.
B. To establish rules for the events.

(7) Duties of Chili Cook Off Committee are:
A. To schedule the annual Head of Elm Chili Cook Off (Established in 2012).
B. To obtain and award prizes to the participants.

Article VI VOTING and ELECTIONS

Only Active Membership members will be allowed to vote on and in the matters, of conducting all business, of the Saint Jo Riding Club Inc. Each Active Member will have one vote. No Proxy of vote will be allowed on any business matters. The changing of Election Rules and Regulations may be done only during the regular monthly meeting in the month of December of each year for the next fiscal year by the passing of such changes as felt needed by a majority of the vote of such members so present at that meeting.

ELECTION AND REMOVAL OF OFFICERS

All officers shall serve one-year terms with the exception of the President and Rodeo Committee both being two-year terms. The election of officers shall be by majority vote of the active members attending the meeting.

VACANCIES

If a vacancy occurs during the term of office for any elected officer, the Board of Directors shall elect a new officer to fill the remainder of the term as soon as practical, by majority vote of Directors present though less than a quorum. The nominee with the majority of the vote will assume the un-expired term of his predecessor in that office so elected. Any Director may make nominations to fill a vacant office.

NOMINATION

Nominations may be made by and for individuals who have obtained an Active Membership in the Saint Jo Riding Club Inc.

ELECTION

Elections of the Officer's and such Rodeo Committee Place are to be held every twelve (12) calendar months, as follows:

A. Nominations are to be made during the October regular meeting.
B. All nominations and candidates, can only be made from and by the Active Membership of the Saint Jo Riding Club Inc. membership.
C. During the November regular meeting of the Saint Jo Riding Club Inc., the Secretary of such Club will have ballots for each Active Member containing all candidates' names and such position as so nominated to each Office and Rodeo Committee.
D. Each Active member present, at such meeting, will receive a ballot and vote, by secret ballot, for the candidates of their choice for each of the Offices and Rodeo Committee places.
E. After all ballots are returned to the Secretary of the Club, within a timely manner, the Vice-President, Treasurer and the Rodeo Committee Chairman will tally such votes of each position on such ballots.
F. After completing such tallying, the Secretary of the Club will present a copy of the results to the President of the Club and will read such results in open meeting to all members and guests.
G. The Candidates for Officer's and Rodeo Committee with the majority of the votes, will fill and serve as that Officer or Rodeo Committee Place positions so elected to.
H. In the event of an equal amount of votes (tie), for any Office or Elected Committee position, a runoff is to be held in the same process as above for only the position of the equal vote during the December regular Meeting of the Club.

I. After the completion of voting, tallying, and declaring the results of such election, all ballots are to remain in the possession of the Club Secretary until the securing of the ballots by law, can be completed.
J. After all the Officer and Rodeo Committee positions have been designated, by the votes, those candidates with the majority of the votes for each of the Offices and Rodeo Committee Place will assume the responsibility of that position, so elected to, on the 1st day of January at twelve (12) a.m., of the coming year as such vote was taken.
K. Those elected are expected to fulfill such duties for the term of one (1) calendar year, except for the office of President and Rodeo Committee to be a two (2) calendar year term.

LIMITATIONS

A. Saint Jo Riding Club Inc. will conduct an election and elect officers, to fill each and all of the Officer positions for the following year, every calendar year, except for the position of President and Rodeo Committee which are to be held every two (2) years.
B. All Officers, other than President and Rodeo Committee will hold such Office for 1 (one), calendar year consisting of 12 (twelve) months commencing January 01, 12 a.m., to December 31, 11:59.59 p.m.
C. The Office of President is to be elected on each even-numbered year of the calendar, with the President's term beginning in January of each odd-numbered year.
D. The member holding the Office of President cannot be re-elected to this Office for more than Three (3) consecutive terms or Six (6) years. That member must abstain from the holding of that Office for a period of One (1) year from the date they last held such Office.
E. The Rodeo Committee will consist of being 7 (seven) separate Places: Place 1, Place 2, Place 3, Place 4, Place 5, Place 6, and Place 7.
F. No member will be allowed to serve in any more than one (1) Place of the Rodeo Committee, at any same time. The President may not be elected to serve on the Rodeo Committee.

G. Election of each place of the Rodeo Committee will be held in the manner of:
    a. Place 1, Place 3, Place 5, and Place 7 will be held on each odd-numbered year of the calendar.
    b. Place 2, Place 4, and Place 6 will be held on each even-numbered year of the calendar (which will be the same year as the election for the office of President.

Article VII BOARD OF DIRECTORS

The Board of Directors (Directors) of this Corporation is vested with the management of the business and affairs of this Corporation, subject to the Texas Business Organizations Code, the Certificate of Formation, and these bylaws. The Board of Directors will consist of a number not less than four Directors. Upon majority resolution of the Board of Directors, the number of Directors may be increased or decreased from time to time, but in no event shall a decrease have the effect of shortening the term of an incumbent Director, or decreasing the total number of Directors to less than four Directors. Currently, the board of directors will consist of the elected officers serving as President, Vice-President, Secretary, Treasurer, Parade Marshall, Media Consultant and the Rodeo Committee Chairman.

RESIGNATION

Any Director may resign at any time by delivering written notice to the Secretary or President of the Board of Directors. Such resignation shall take effect upon receipt or, if later, at the time specified in the notice.

REMOVAL

Any Director may be removed without cause, at any time, by a majority of the entire Board of Directors, at a Regular or Special Meeting called for that purpose. Any Director under consideration of removal must first be notified about the consideration by written notice at least five days prior to the meeting at which the vote takes place.

COMPENSATION

Directors shall not receive any salaries or other compensation for their services, but, by resolution of the Board of Directors, may be reimbursed for any actual expenses incurred in the performance of their duties for the Corporation. The Corporation shall not loan money or property to, or guarantee the obligation of any Director.

BOARD MEETINGS

A. Place of Board Meetings: Meeting will be held at locations determined by the board of directors.
B. Regular and Special Meetings: Regular meetings of the Corporation shall be held each month, or more frequently as deemed necessary by the Board of Directors. Special Meetings may be called by the President or any three Directors.
C. Notice of Board Meetings: Time and place of meetings shall be made available as soon as they are determined.
D. Waiver of Notice: Attendance by a member at any meeting of the Corporation for which the Member did not receive the required notice will constitute a waiver of notice of such meeting unless the Member objects at the beginning of the meeting to the transaction of business on the grounds that the meeting was not lawfully called or convened.
E. Proxy Voting Prohibited: Proxy voting is not permitted.
F. Quorum: Shall never be less than three (3) or less than 1/2 of the current Board Members.
G. Open Meetings: Meetings shall be open to the general public, except when personnel, real estate, or litigation matters are being discussed.

ACTIONS WITHOUT A MEETING

Any action required or permitted to be taken by the Board of Directors under the Texas Non-Profit Corporation Act, the Certificate of Formation, and these bylaws may be taken without a meeting, if all Directors individually and collectively consent in writing, setting forth the action to be taken. Such written consent shall have the same force and effect as a unanimous vote of the Membership.

Article VIII OPERATIONS

EXECUTION OF DOCUMENTS:

Unless specifically authorized by the Board of Directors or as otherwise required by law, all final contracts, deeds, conveyances, leases, promissory notes, or legal written instruments executed in the name of and on behalf of the Corporation shall be signed and executed by the President and one other officer, pursuant to the general authorization of the Board. All conveyances of land by deed shall be signed by the President or two other members of Executive Committee and must be approved by a resolution of the Board of Directors.

DISBURSEMENT OF FUNDS:

Financial Transactions will be determined by vote of the membership.

AMENDMENTS:

The Board of Directors may adopt amendments to the Certificate of Formation by a vote of two-thirds of Board Members present at a legally-held meeting where a quorum is present. With the exception of Election articles which may only be changed in December, any rejections, corrections, or additions on any of the articles contained in the bylaws may be amended at any time by a vote of the majority of Members at a legally-held meeting where a quorum is present.

REIMBURSEMENT

Any and all members of the Saint Jo Riding Club that incur any cost of actual money for the voluntary assistance, due to the request of Director or a vote of the membership of the Saint Jo Riding Club Inc. will be reimbursed, in full, for all actual money cost, except for the cost of any labor cost, of which such action that was requested of that member.

Article IX RULES OF PROCEDURE / GENERAL PROVISION

RULES OF PROCEDURE:

The proceedings and business of the Board of Directors shall be governed by Robert's Rules of Parliamentary Procedure unless otherwise provided herein.

GENERAL PROVISION:

All items of business and matters of and for the Saint Jo Riding Club Inc. that here-of not before mentioned above, is to be brought to and before the memberships of the Saint Jo Riding Club Inc. and acted upon by vote or any other legal means of remedy of such business and matters of the Saint Jo Riding Club Inc.

Article X ETHICS / RELIANCE OF INFORMATION

ETHICS:

The Saint Jo Riding Club is dedicated to its purpose of helping provide a safe and enjoyable community by providing a venue for horsemanship and fellowship and preserving the rich history of the community. Memberships and Directorships shall not be denied to any person on the basis of race, creed, sex, religion, or national origin. Employees of the Corporation are ineligible to serve on the Board of Directors.

RELIANCE OF INFORMATION:

In conducting their duties as Officers and Directors, each Officer or Director (1) shall be entitled to rely in good faith and with ordinary care, on the information, opinions, reports, or statements, including financial statements and other financial data concerning the Corporation or the Corporation's affairs that have been prepared or presented by one or more of the officers or directors; by legal counsel, public accountants, or other persons providing professional advice or information falling within such persons professional or expert competence. An officer or director must disclose any knowledge he/she may have concerning a matter in question that makes reliance otherwise provided herein to.

Article XI CONCLUSION / DISPOSAL OF PROPERTY

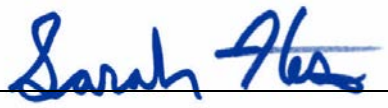
DISPOSAL OF PROPERTY

In a contract agreement with the City of Saint Jo, Texas, at any time the Saint Jo Riding Club Inc. ceases to exist, the grounds and all improvements such made will revert back to the City of Saint Jo, Texas. Upon dissolution of the corporation, any other assets shall be distributed to one or more organizations which are exempt under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, for public purpose.

VERIFICATION

Let it be known that on the date listed below by the passing of these bylaws with amendments, as felt necessary, the Saint Jo Riding Club Inc. in accordance with the provisions set forth in its bylaws has voted and passed to enact these bylaws to supersede any and all prior bylaws of The Saint Jo Riding Club Inc. Let it be known that, as of the date of passing of above Rules and Regulations, these bylaws will supersede any and all known or unknown previous Rules or Regulations of consideration as an Active Membership status of the Saint Jo Riding Club Inc.

This action of the membership is ratified by the authorized person of the Corporation and signed on this the 7th day of December, 2025.

Authorized Person Signature: 

Printed Name & Title: Secretary & Registered Agent